

June 25, 2003

ADDENDUM No. 1 TO ALL BIDDERS:

Reference: Invitation for Bids: IFB#214-03-GCS
Commodity: General Contracting Services
Dated: June 4, 2003
For Delivery To: Longwood University
201 High Street
Farmville, Virginia 23909
Bid Due: July 8, 2003 at 2:00 p.m.

As a result of the Pre-Bid Conference held on June 25, 2003, the following modifications are being made to the Invitation for Bids:

- 1. Reference Section D, General Procedure, page 4, #1, Change paragraph to read:**
“Upon receipt of a telephonic or written request from the Facilities Management Department of Longwood University, the contractor will be required to visit the work site upon notification of a job opportunity. The contractor will examine the site of the proposed work to acquire a full understanding of the nature and scope of the project to be accomplished. The contractor shall furnish the university, within five workdays, a written estimate of the costs to complete the project to include a breakout of major items of materials needed, labor costs, and number of days to complete the project after receiving the universities Notice to Proceed. The Contractor, in establishing the target date for completion, will take into account the time required to obtain delivery of the required materials and, where appropriate, will advise the University if the availability of materials will delay the start of work on the project beyond the five-day limit called for in the Pricing Schedule. In preparing such estimates, the contractor may choose to rely on personal inspections, or to contact the Facilities Management Office to obtain access to building blueprints. Upon approval by the University, a Notice to Proceed will incorporate the Contractor’s estimate and the terms and conditions of the basic contract. The University reserves the right to furnish to the contractor any or all of the materials for the job and reduce the estimate cost of the Scope of Work accordingly.”
- 2. Reference Section D, General Procedure, page 4, ADD #4 to read:**
“The Facilities Management Department will contact all awarded contractors for estimates. The Facilities Management Department will set a time and place for all Contractors to review the jobsite. All interested Contractors will come at that time to review the jobsite.”

3. **DELETE THE PRICING SCHEDULE ON PAGES 4 and 5 AND REPLACE WITH THE ATTACHED PRICING SCHEDULE FOR LABOR RATES**
4. **DELETE THE BID EVALUATION PROCEDURE ON PAGE 8 AND REPLACE WITH THE ATTACHED NEW BID EVALUATION PROCEDURE.**

NOTE: A signed acknowledgment of this addendum must be received at the location indicated on the IFB either prior to the bid due date and hour or attached to your proposal. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

James E. Simpson, CPPB, VCO
Director Materiel Management

Name of Firm _____
Signature/Title _____
Date _____

PRICING SCHEDULE: The Contractor agrees to provide general contracting services in accordance with the terms and conditions and specifications of this Invitation for Bid at the rates specified herein.

LABOR COST:

REGULAR TIME:

Carpenter (Straight Time)	@	\$ _____	Per Hour
Carpenter (Nights & Weekends)	@	\$ _____	Per Hour
Carpenter (Holidays)	@	\$ _____	Per Hour
Carpenter's Helper (Straight Time)	@	\$ _____	Per Hour
Carpenter's Helper (Nights & Week- Ends)	@	\$ _____	Per Hour
Carpenter's Helper (Holidays)	@	\$ _____	Per Hour
Plasterer (Straight Time)	@	\$ _____	Per Hour
Plasterer (Nights & Weekends)	@	\$ _____	Per Hour
Plasterer (Holidays)	@	\$ _____	Per Hour
Brick Layer (Straight Time)	@	\$ _____	Per Hour
Brick Layer (Nights & Weekends)	@	\$ _____	Per Hour
Brick Layer (Holidays)	@	\$ _____	Per Hour
Painter (Straight Time)	@	\$ _____	Per Hour
Painter (Nights & Weekends)	@	\$ _____	Per Hour
Painter (Holidays)	@	\$ _____	Per Hour
Laborers (Straight Time)	@	\$ _____	Per Hour
Laborers (Nights & Weekends)	@	\$ _____	Per Hour
Laborers (Holidays)	@	\$ _____	Per Hour
Helpers (Straight Time)	@	\$ _____	Per Hour
Helpers (Nights & Weekends)	@	\$ _____	Per Hour
Helpers (Holidays)	@	\$ _____	Per Hour
Plumber (Straight Time)	@	\$ _____	Per Hour
Plumber (Nights & Weekends)	@	\$ _____	Per Hour
Plumber (Holidays)	@	\$ _____	Per Hour
HVAC Mechanic (Straight Time)	@	\$ _____	Per Hour
HVAC Mechanic (Nights & Week- Ends)	@	\$ _____	Per Hour
HVAC Mechanic (Holidays)	@	\$ _____	Per Hour
Electrician (Straight Time)	@	\$ _____	Per Hour
Electrician (Nights & Weekends)	@	\$ _____	Per Hour
Electrician (Holidays)	@	\$ _____	Per Hour
Roofer (Straight Time)	@	\$ _____	Per Hour
Roofer (Nights & Weekends)	@	\$ _____	Per Hour
Roofer (Holidays)	@	\$ _____	Per Hour

Cement Finisher (Straight Time)	@	\$ _____	Per Hour
Cement Finisher (Nights & Week- Ends)	@	\$ _____	Per Hour
Cement Finisher (Holidays)	@	\$ _____	Per Hour
Gypsum Board Installer (Straight Time)	@	\$ _____	Per Hour
Gypsum Board Installer (Nights & Weekends)	@	\$ _____	Per Hour
Gypsum Board Installer (Holidays)	@	\$ _____	Per Hour

2. Materials: The owner may elect to supply materials in some instances. When the contractor is required to provide materials, these will be charged at Supplier's invoiced cost.
3. List below any other applicable rates or pricing that might apply to this contract. If none, so state.

4. Response:

The Commonwealth desires that all work, when required, be scheduled and started no later than five (5) calendar days from date of notification to proceed with work. Bidder shall indicate in space provided if different than 5 days. (See Section I, D.1.)

BID EVALUATION PROCEDURE: Bids shall be evaluated on the basis of the Pricing Schedule found in Section VI. The low bidder(s) shall be determined by the total billing for the following hypothetical scenario.

THIS SECTION IS FOR INFORMATIONAL PURPOSES ONLY!

THE BIDDER IS NOT TO FILL IN THE BLANKS INDICATED BELOW:

Carpenter (Straight Time) 40 hrs . @ _____	\$ _____
Bricklayer (Straight Time) 20 hrs @ _____	\$ _____
Painter (Straight Time) 20 hrs. @ _____	\$ _____
Laborers (Straight Time) 40 hrs. @ _____	\$ _____
Plumbers (Straight Time) 30 hrs. @ _____	\$ _____
HVAC (Straight Time) 30 hrs. @ _____	\$ _____
Electrical (Straight Time) 30 hrs. @ _____	\$ _____
Roofer (Straight Time) 30 hrs. @ _____	\$ _____
Cement Finisher (Straight Time) 20 hrs. @ _____	\$ _____
Gypsum Board Installer (Straight Time) 20 hrs. @ _____	\$ _____
Carpenter (Nights & Weekends) 10 hrs. @ _____	\$ _____
Bricklayer (Nights & Weekends) 20 hrs. @ _____	\$ _____
Painter (Nights & Weekends) 20 hrs. @ _____	\$ _____
Laborers (Nights & Weekends) 40 hrs. @ _____	\$ _____
Plumbers (Nights & Weekends) 30 hrs. @ _____	\$ _____
HVAC (Nights & Weekends) 30 hrs. @ _____	\$ _____
Electrical (Nights & Weekends) 30 hrs. @ _____	\$ _____
Roofer (Nights & Weekends) 30 hrs. @ _____	\$ _____
Cement Finisher (Nights & Weekends) 20 hrs. @ _____	\$ _____
Gypsum Board Installer(Nights & Weekends)20 hrs. @ _____	\$ _____
<u>TOTAL SCENARIO BILLING</u>	\$ _____